



# Meeting Record

<b>Project Name</b>	Mid North Wind Farm	<b>Meeting Date</b>	7 June 2012
<b>Meeting / Subject</b>	Community Liaison Group	<b>Recorded By</b>	MP
	Meeting 4	<b>Total Pages</b>	13

<b>Facilitator:</b>	Georgina House (GH)	Aurecon
<b>Members:</b>	Abby Walker-Schwartz (AWS)	Waterloo Resident
	Cindy Nolan (CN)	Regional Development Australia
	Chris Mosey (CM)	Waterloo Landowner
	Colin Endean (CE)	ACF Climate Project, Transition Action Group
	John Faint (JF)	Waterloo and District Concerned Citizens Group
	Heidi Hodge (HH)	Black Springs Resident
	Yvonne Cloke (YC)	Barossa Lower North Futures Inc
<b>Guests</b>	David Hutchinson (DH)	Barossa Lower North Futures Inc
<b>TRUenergy</b>	Clint Purkiss (CP)	Project Development Manager
	Cameron Garnsworthy (CG)	Senior Manager, Renewable Development
<b>Apologies</b>	Andrew Allchurch (AA)	Gilbert Group CFS
	Peter Edson (PE)	Burra Regional Tourism and Business Association
	Pip Edson (PE1)	Burra Regional Art Gallery
	Lis Jones Ingman (LJI)	Burra
	Lisa Busch (LB)	New Member
	Michael Head (MH)	Project Development Manager, Business Development, OHS&E (Cathedral Rocks and Waterloo)
<b>Minute Taker</b>	Mel Pinding (MP)	Aurecon



# Meeting Record

Item	Topic	Action By
1	<b>Welcome and Apologies – Georgina House</b>	
1.1	<b>Welcome</b> <ul style="list-style-type: none"> <li>● GH welcomed everyone to the fourth Mid North Wind Farm Community Liaison Group (CLG) Meeting</li> <li>● Introduction to Cameron Garnsworthy, TRUenergy Senior Manager, Renewable Development and David Hutchinson, Project Officer at Barossa Lower North Futures – speaking with Yvonne Cloke today about ‘Creating Partnerships’</li> </ul>	
1.2	<b>Apologies</b> <ul style="list-style-type: none"> <li>● Andrew Allchurch, Peter Edson, Pip Edson, Lis Jones Ingman, Lisa Busch and Michael Head</li> </ul>	
1.3	<b>Agenda and Housekeeping</b> <ul style="list-style-type: none"> <li>● Revised agenda to enable attendees to attend other meetings, revised agenda:               <ul style="list-style-type: none"> <li>– Welcome and Apologies</li> <li>– Creating Partnerships (Yvonne Cloke / David Hutchinson)</li> <li>– Overview of TRUenergy Mid North Wind Farm Projects (Clint Purkiss)</li> <li>– Review Minutes of Previous Meeting</li> <li>– Remainder as per original agenda</li> </ul> </li> <li>● All questions to be directed through the facilitator</li> <li>● Thanks to Gally’s for hosting this meeting</li> </ul>	
2	<b>Creating Partnerships - Yvonne Cloke and David Hutchinson</b> <ul style="list-style-type: none"> <li>● YC thanked everyone for the opportunity to speak today</li> <li>● Would like to discuss needs, opportunities and issues for young people</li> </ul> <b>Barossa Lower North Futures - School Business Community Partnership Brokers</b> <ul style="list-style-type: none"> <li>● Mission Statement: Facilitate stakeholder engagement, build community capacity and infrastructure and drive government’s education reform and social inclusion agendas to improvement education and transition outcomes for all young people</li> <li>● Key Focus: Youth aged 11-24 years</li> <li>● Key Stakeholders:               <ul style="list-style-type: none"> <li>– Education and Training Providers (i.e TAFE)</li> <li>– Business and Industry</li> <li>– Parents and Families</li> <li>– Community Groups</li> </ul> </li> <li>● Funded by the Commonwealth of Australia as represented by the Department of Education, Employment and Workplace Relations</li> </ul> <b>Regional Solutions</b> <ul style="list-style-type: none"> <li>● Partnerships are established which deliver solutions to regional issues to improve young people’s education and transition outcomes</li> <li>● Regional aims:               <ul style="list-style-type: none"> <li>– Support communities to work together to overcome societal and community based challenges to socio-economic prosperity – beginning with education</li> <li>– Link sectors to share the responsibility for building capacity to support learning for all young people</li> <li>– Promote inclusive local conversations where all people have the opportunity to support youth initiatives to grow the future of their community</li> </ul> </li> </ul>	



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	<p><b>Mid North Engineering Academy</b></p> <ul style="list-style-type: none"> <li>● Purpose is to equip high-achieving secondary students with the skills they need to become managers and entrepreneurs within the local engineering and manufacturing industry</li> <li>● Idea came about when realising that mining industries were drawing a lot of young people from the engineering field but no one was addressing local employers</li> <li>● Condition of program that students must stay at school and finish Year 12</li> <li>● Partnership Members:               <ul style="list-style-type: none"> <li>- Kelly Engineering</li> <li>- Taylors Wines</li> <li>- Primo Smallgoods</li> <li>- Ashmore Engineering</li> <li>- TAFESA Regional</li> <li>- Balco Australia</li> </ul> </li> <li>● Program can be mirrored in any other region and for any other industry (i.e. agriculture, aged care, health)</li> <li>● Benefits:               <ul style="list-style-type: none"> <li>- Six students from schools across the region were selected for the first intake in February 2012</li> <li>- Young people have access to improved educational pathways and local employment opportunities</li> <li>- Young people receive personalised tuition in resume/application writing and interview skills</li> <li>- Support from the Academy to improve apprenticeship opportunities within the region</li> </ul> </li> <li>● Next steps:               <ul style="list-style-type: none"> <li>- The partners have formed a strong alliance which is aiming to expand over the next few years.</li> <li>- The partners are keen to monitor the effectiveness of the Academy and enlist the support of a much wider set of employers as potential partners</li> <li>- The partnership is also looking to strengthen their ties with local schools</li> <li>- There is excellent scope for the model to be adopted by other regions and other industry sectors</li> </ul> </li> </ul> <p><b>Regional Issues for Youth</b></p> <ul style="list-style-type: none"> <li>● Poverty</li> <li>● Family mental health</li> <li>● Literacy /numeracy gaps</li> <li>● Low self esteem</li> <li>● Drugs and alcohol (Primo for example has a Zero Alcohol Policy so they struggle to get employees through the door)</li> <li>● Low attendance</li> <li>● Unsuccessful transition from primary to secondary school</li> <li>● Conflict at home</li> <li>● Homelessness</li> <li>● Engaged with juvenile justice</li> <li>● Young mothers</li> </ul>	



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Item	Topic	Action By
	<p><b>Personal Costs</b></p> <ul style="list-style-type: none"> <li>● Poor mental and physical health</li> <li>● Persistence of abuse and neglect cycles</li> <li>● Decreased financial security</li> <li>● Growing complexities - homelessness, drug and alcohol abuse, criminal activity</li> <li>● These young people, not in education, training or employment are nine times more likely to die young (<i>Source: Education Foundation Australia(2007)</i>)</li> </ul> <p><b>Community Costs</b></p> <ul style="list-style-type: none"> <li>● 'Early school leaving and lower levels of education cost Australia an estimated \$2.6 billion a year in higher social welfare, health and crime prevention (<i>Source: Education Foundation Australia (2007)</i>)</li> <li>● Lower employment</li> <li>● Increased welfare costs</li> <li>● Lower productivity</li> </ul> <p>Lost opportunities (<i>Business Council of Australia (2003)</i>)</p> <p><b>The Mid North Region</b></p> <ul style="list-style-type: none"> <li>● From Hamley Bridge in the South to Wilmington in the North</li> <li>● Across 8 Council Areas</li> <li>● Incorporates 37 schools: 25 Primary; 5 High and 6 Area</li> <li>● Total school enrolments – 4218</li> <li>● Increasing population</li> <li>● Bulk of population located outside major service centres</li> <li>● Clare has the highest concentration in the region</li> <li>● Other towns with population between 1000-2000:               <ul style="list-style-type: none"> <li>- Peterborough</li> <li>- Crystal Brook</li> <li>- Jamestown</li> <li>- Balaklava</li> </ul> </li> <li>● Key Education and Labour Issues               <ul style="list-style-type: none"> <li>- Labour and skills shortage</li> <li>- Older than average workforce in some areas</li> <li>- Future skill requirements are in hospitality, community services, retail, engineering and construction</li> <li>- Difficult to compete with mining sector and higher wages</li> <li>- Difficulty recruiting to country areas</li> <li>- High youth unemployment</li> <li>- Lack of suitable training facilities</li> <li>- Need for flexible, appropriate training models and delivery in varied locations</li> </ul> </li> <li>● Barriers to Successful Attainment and Employment Engagement:               <ul style="list-style-type: none"> <li>- Lack of public transport</li> <li>- Many people do not have a car or a license</li> <li>- Lack of child care-particularly after hours</li> <li>- Low literacy and numeracy levels</li> </ul> </li> </ul>	



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	<ul style="list-style-type: none"> <li>- Drug and alcohol issues</li> <li>- Lack of family support networks</li> <li>- Transport is the biggest infrastructure concern. There is a severe lack of transport into and out of regional areas</li> <li>- Regional areas are the most under served with broadband and telecommunication services</li> <li>• Key Areas to be Addressed:               <ul style="list-style-type: none"> <li>- High youth unemployment</li> <li>- Lack of Aboriginal engagement and participation</li> <li>- Upgrade existing and develop additional training facilities</li> <li>- Coordination of training-maximise resources</li> <li>- Sharing of Trade Training Centres with the community</li> <li>- Lack of tertiary education facilities</li> <li>- Stronger links with Mining and Resources</li> <li>- Transport</li> </ul> </li> <li>• Identified Community Top Priorities – Regional Development Australia (RDA) undertook extensive community consultation in 2011 with the following results (in order of identified priority and bold represents areas Barossa Lower North Futures is focussing on):               <ul style="list-style-type: none"> <li>- Tourism</li> <li>- <b>Health</b></li> <li>- Roads</li> <li>- Water</li> <li>- <b>Industry</b></li> <li>- <b>Young People</b></li> <li>- <b>Partnerships</b></li> <li>- Housing</li> <li>- Business</li> <li>- Aged</li> <li>- <b>Transport</b></li> <li>- <b>Community consultation</b></li> <li>- IT-Broadband</li> </ul> </li> </ul> <p><b>Current Programs</b></p> <p>Several programs being run across the region already:</p> <ul style="list-style-type: none"> <li>• TRAX – Balaklava High School: Building self-esteem for males</li> <li>• ICANBeMe - Gladstone High School: Aims to engage young people at risk of leaving school early and work towards enrolment in pre-vocational courses, employment and training in life skills.</li> <li>• Development of Community Learning space in Clare</li> <li>• Mid North Engineering Academy - BLNF</li> <li>• Trade Shed - BLNF</li> <li>• Partnerships with Department of Further Education, Employment, Science and Technology (DFEEST) and Regional Development Australia</li> </ul>	



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Item	Topic	Action By
	<p><b>Who, What and How – potential ways businesses in the region can assist:</b></p> <ul style="list-style-type: none"> <li>● Financial</li> <li>● Personnel</li> <li>● Consultation / Advice</li> <li>● Partnering</li> </ul> <p><b>Potential Next Steps</b></p> <ul style="list-style-type: none"> <li>● Form a partnership</li> <li>● Form a working party</li> <li>● Identify other key players/contributors/partners</li> </ul> <p>Georgina thanked Yvonne and David for their presentation.</p>	
	<p><b>Group Discussion</b></p> <p><i>Members were invited to discuss and list initiatives and opportunities that can create a positive outcome or benefit and that may be able to be considered further by TRUenergy, their partners and other wind farm operators.</i></p> <p><i>In particular, Members were encouraged to consider:</i></p> <ul style="list-style-type: none"> <li>● <b>Issues and Initiatives raised by Yvonne and David in their presentation</b></li> <li>● <b>Community</b></li> <li>● <b>Environment</b></li> <li>● <b>Economy</b></li> <li>● <b>Partnerships that help service the education needs of the region</b></li> <li>● <b>Local Community Projects</b></li> </ul> <p>Ideas discussed included:</p> <ul style="list-style-type: none"> <li>● Mid North Engineering Academy (MNEA) – expand current initiative, opportunity to join partnership</li> <li>● Mid North Agricultural Academy (Barossa, Yorke and Mid North initiative and currently developing the concept)</li> <li>● Potential Partners of Academy               <ul style="list-style-type: none"> <li>- TRUenergy</li> <li>- Vestas</li> <li>- Woolworths</li> <li>- Elders</li> <li>- AYF (Endorsement)</li> <li>- Productive Nutrition</li> <li>- Mid North Knowledge Transfer Partnership – Flinders University</li> <li>- ElectraNet</li> </ul> </li> </ul>	



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	<ul style="list-style-type: none"> <li>● Transport               <ul style="list-style-type: none"> <li>- Volunteers</li> <li>- Community Car Pooling</li> <li>- Civil Companies Website – logging trips</li> <li>- Civil Contractors                   <ul style="list-style-type: none"> <li>○ CPP</li> <li>○ CATCON</li> <li>○ OTM</li> </ul> </li> <li>- Riverland ICAN Model in Auto</li> <li>- Fleet of “people movers” supported by potential sponsors</li> <li>- Local Government</li> <li>- Transport Businesses</li> <li>- Fuel, tyres maintenance businesses</li> <li>- Use School buses</li> </ul> </li> <li>● Waterloo signage – good to progress current discussions</li> <li>● Need for public toilets at Waterloo               <ul style="list-style-type: none"> <li>- Some discussions have occurred with Council</li> <li>- Community Hall owned by the Community rather than Council</li> <li>- Need to consider funding for both construction and maintenance</li> </ul> </li> <li>● Youth need training around:               <ul style="list-style-type: none"> <li>- Budgeting</li> <li>- Money management (Cindy could offer)</li> </ul> </li> <li>● Local volunteers to join the local Ambulance Service (Burra, Riverton)</li> </ul>	
	<p><b>Questions and Answers</b></p> <p><b>(CG): Once students complete the program through the MNEA, is the intention for them to gain employment at one of the 6 partnership member organisations?</b>          (DH): Yes – although the organisations do not guarantee employment, they do participate in the program with this in mind. The intention is at least for the students to be employed locally and remain local.</p> <p><b>(GH): What qualifications do the students receive upon completion of the program through the MNEA?</b>          (DH): It could be anything ranging from engineers, electricians, automotive etc</p> <p><b>(AWS): Is there a leadership component to the MNEA program?</b>          (DH): Yes – the employers buy into this; the students learn leadership and entrepreneurial skills on site. Each student has a mentor from one of the organisations.</p> <p><b>(GH): Are there no girls currently in the MNEA program?</b>          (DH): No. There are not many girls studying engineering or manufacturing at the moment.</p> <p><b>(CM): Is it explained to the students at school that some companies have a zero alcohol tolerance policy?</b>          (YC): Yes, but a lot of the students don't care – we don't know why.</p>	



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	<p><b>(GC): With regard to the bulk of the population being located outside major service centres, where are these major service centres?</b>            (YC): They include Clare, Port Pirie, Kadina, Barossa etc. We don't have a large TAFE Campus in our vicinity – the Clare Campus offers limited training. The next nearest TAFE is 100km from Clare.</p> <p><b>(AWS): Why is Agriculture not included in the Community Top Priorities List?</b>            (YC): It was not identified in the last round of research undertaken by Regional Development Australia in 2011, however we agree it's an important future skill and we're looking at a similar academy model for agriculture.</p> <p><b>(JF): Agriculture is a definite skill requirement. Most schools have Agricultural Science courses.</b>            (YC): Not all schools offer those courses. There is a huge gap.</p> <p>(YC): We have recently taken over the lease of a shed owned by the Clare Valley New Life Church and have gained support both financially through a \$45k grant from the Office for Youth and in kind to develop an Independent Learning and Training Space ideally located across the road from Clare High School to develop as a training centre. Through project based learning opportunities this project aims to link young people with local business and industry to enable them to participate in hands on learning in a real life work environment whilst at the same time develop independent living skills. The issue is how we get the students there. We go and pick them up but we only have one people mover. We need a strategy for a sustainable model to transport the young people. We offer fuel vouchers but the students can't always get here to pick them up as they either don't have a car that is currently registered, roadworthy or the fuel to get to the training. We would like to form partnerships with likeminded organisations that would be willing to assist. We also need a learning space for girls – the shed is more useful for the boys. Is the CLG a suitable platform for those who want to form partnerships? We have had discussions with small business but we really need a starting point.</p> <p><b>(JF): As the MNEA was a pilot, do all local businesses know about the program?</b>            (DH): Promotion to likely businesses has been undertaken but the executive committee wanted to limit exposure for now as just developing.</p> <p><b>(JF): Is the MNEA program also funded by the 6 Partnership Members?</b>            (DH): If a company becomes a member, there is a sliding scale of membership fees, depending on the size of the workforce. The training component itself is funded by the State Government.</p> <p><b>(GH): Is the course work through the Mid North Engineering Academy a 2 year course?</b>            (DH): Yes we are 6 months into the 2 year program with the current students and the next intake of students will occur in 2013.</p>	





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	<p><b>(GH): So an agriculture oriented programme is being looked at?</b>            (DH): Yes – we’ve been speaking with various stakeholders and some ideas are crystallising. This will be a cross regional initiative (Barossa, Yorke and Mid North) and the partnership is currently being formed and the scope and concept drafted.</p> <p>(CN): If you are looking for businesses to partner with, there is one in Clare called Productive Nutrition that deals with the food that cows eat – it’s quite scientific but they can’t find qualified people to employ.</p> <p><b>(CN): Perhaps if a similar model was looked at for automotive, then those who have cars could bring them in and assist with the transportation?</b>            (YC): Yes – we just need to be cautious about duty of care.</p> <p><b>(CM): Couldn’t a school bus take kids directly from school to the training?</b>            (YC): Potentially, but some of the students may have been ‘exited’ from school so it wouldn’t work for them. Buses also need to be back at school at a designated time to do the afternoon run and this leaves a small window of time in some instances.            (CN): That’s why we need to get access to the kids early.</p> <p><b>(CP): Could we leverage Councils?</b>            (YC): Local Government recently purchased a fleet of cars and a minibus to assist with transporting people to Clare and Adelaide – however these are mostly used for the aged community for health reasons so there is little room for young people to use these services.</p> <p><b>(AWS): Could the sessions be run at night-time instead?</b>            (YC): Potentially – but we don’t run a lot of training courses in the evening as it can be difficult to engage with youth at that time of the day.</p> <p>(CN): School students and school leavers need to be educated about money. They often don’t get taught about it at school. It’s important to teach them young so they take responsibility for themselves as they get older. I would be happy to assist with this.</p>	
	<p><b>SUPPER BREAK</b></p>	
<p><b>3</b></p>	<p><b>Overview of TRUenergy Mid North Wind Farm Projects – Clint Purkiss</b></p> <ul style="list-style-type: none"> <li>● CP thanked all for attending</li> <li>● Michael Head is an apology</li> <li>● CP provided an update on TRUenergy’s Mid North wind farm projects</li> <li>● 2 months of operation since last CLG Meeting (1 April – 31 May 2012)</li> <li>● 2 of the lower wind months but still 6-7% above target for year to date</li> <li>● Tracking as planned</li> </ul>	



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3.1	<p><b>Waterloo Wind Farm Update</b></p> <ul style="list-style-type: none"> <li>● Civil remediation work has begun on site by a local mid north contractor (value of approximately \$1.5M)</li> <li>● Work includes:               <ul style="list-style-type: none"> <li>- Hydro mulching</li> <li>- Native species re-seeding</li> <li>- Upgrading drainage solutions</li> <li>- Minor improvements to batters and roads</li> </ul> </li> <li>● TRUenergy is currently working through the legal and privacy issues related to the release of completed Noise Monitoring Results from neighbouring residences where complaints have been registered. The process and reporting template will be presented to the CLG for comment when developed and prior to release.</li> <li>● 1x OHSE incident to report in May involving a contractor machinery roll over.               <ul style="list-style-type: none"> <li>- Full investigation carried out with Safework SA notified</li> <li>- No injury to personnel occurred</li> </ul> </li> <li>● Awaiting response from DENR on possible bird strike as reported by The Australian newspaper.               <ul style="list-style-type: none"> <li>- DENR have been contacted on numerous occasions and are yet to provide any information.</li> </ul> </li> </ul>	
3.2	<p><b>Stony Gap Wind Farm Update</b></p> <ul style="list-style-type: none"> <li>● EPBC Referral               <ul style="list-style-type: none"> <li>- Minor clarifications sought and provided on</li> <li>- Referral does not affect the Local Government Development Assessment process</li> </ul> </li> <li>● Development Application               <ul style="list-style-type: none"> <li>- All Submissions to the Stony Gap DA have been received and a detailed response has been issued to Regional Council of Goyder (RCG).</li> <li>- RCG has sought a peer review of the Noise Impact Assessment.</li> <li>- TRUenergy supports RCG in their efforts to provide a fully transparent process. Comments received 4th June 2012.</li> <li>- A Development Application decision is provided post Development Assessment Panel hearing – likely to be late June/July.</li> </ul> </li> </ul>	
3.3	<p><b>Waterloo 2 Wind Farm Update</b></p> <ul style="list-style-type: none"> <li>● Two recent Community Information Days have been held based on consultation with the CLG: Clare had 10 visitors and Marrabel had more than 40 visitors.</li> <li>● All Technical Studies have been received in draft and all studies show compliance with statutory guidelines and planning policies.</li> <li>● Although no sensitive vegetation will be cleared and no threatened species have been identified, an EPBC referral will be made to the Federal Minister in coming weeks. Any minor vegetation clearance will be covered through a Native Vegetation Council application and payment.</li> <li>● Landholder agreements are in place.</li> <li>● Development Application likely to be submitted to Clare and Gilbert Valleys Council in the coming months.</li> <li>● Development Application and associated technical studies will appear on TRUenergy website upon submission to Clare &amp; Gilbert Valleys Council.</li> </ul>	



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3.4	<p><b>Robertstown Wind Farm Update</b></p> <ul style="list-style-type: none"> <li>● Assessment of our Development Application for an extension to the current permit for the Wind Monitoring mast at Robertstown will be assessed by the Regional Council of Goyder DAP in line with the Stony Gap DA hearing at council's request.</li> <li>● Landowner liaison is ongoing with interested and follow up correspondence is planned with involved parties who have recent concerns.</li> <li>● The site is still undergoing feasibility and is a second order priority at present.</li> </ul>	
3.5	<p><b>Questions and Answers</b></p> <p><b>(JF): Will those who have requested noise monitoring results get them and when? Legally they must if they're residents.</b>        (CP): Noise testing results are provided to private landholders on whose property testing is conducted. Landholders are also given access to our independent noise monitoring experts to receive a verbal summary of their results and ask questions.</p> <p>Detailed results are not made available to the general public to protect privacy of individual landholders and given that findings are specific to one geographic location. However we are happy to provide an explanation of the results from our compliance testing to this group given their interest in wind farm noise.</p> <p>(JF): I recently had a meeting with Michael Head which went really well. There are still unresolved issues, but it was good to communicate.</p> <p><b>(CN): With regard to the accident on site – do your workplace systems and strategies cover incidents like this?</b>        (CP): Yes. There is a full investigation pending and all work was stopped on site when the incident occurred. We have a comprehensive Health and Safety Management System in place and we treat these incidents very seriously.</p> <p><b>(CN): Does Michael Head handle these incidents for Waterloo?</b>        (CP): Yes he does. The person involved in this instance was a contractor and was caused by user error.</p> <p>(HH) With regard to DENR, they are undergoing some internal changes at the moment which may be causing the delay in communications regarding the potential bird strike matter.        (CP): We did meet with the MD of DENR to discuss and we are keen to understand the results of the post mortem. We undertook an investigation of the area but there was no evidence of a bird strike.</p> <p><b>(JF): Is DENR the same as the Department of Environment and Heritage?</b>        (CP): Yes.</p> <p>(JF): There was a bird strike some time ago and it took a while to get the results of the post mortem.</p>	



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4	<p><b>Review Minutes of Previous Meeting</b></p> <ul style="list-style-type: none"> <li>Item 2 – Page 2 - Peter Edson still to confirm date of Burra Regional Tourism and Business Association AGM Meeting which Michael Head will attend (potentially fourth Tuesday in August?)</li> <li>JF clarified that the Waterloo and District Concerns Citizens Group does not have 6 members as noted in the previous minutes. The committee is comprised of 6 people, but the group represents more.</li> </ul>	PE
5	<b>Other Business – Georgina House</b>	
5.1	<p><b>Photography Consent Form</b></p> <ul style="list-style-type: none"> <li>GH circulated a Photography Consent Form. Please read and sign if willing and return to GH. At a future meeting we may organise a photo of the CLG.</li> </ul>	All
5.2	<p><b>Draft Protocol</b></p> <ul style="list-style-type: none"> <li>GH circulated a draft protocol to assist the CLG Members manage unannounced attendees and the role of observers at CLG Meetings. Please read and we will discuss at the next meeting. Any comments are appreciated.</li> </ul>	All
5.3	<p><b>Feedback Form</b></p> <ul style="list-style-type: none"> <li>Feedback Form was circulated, please fill out and return if desired.</li> </ul>	All
6	<p><b>Topics for the Next Meeting(s)</b></p> <p>The CLG discussed and identified the following key topics as potential topics for future meetings:</p> <ul style="list-style-type: none"> <li>Focus of the August Meeting was agreed to be around “electricity” – with a focus on wind – flowing from generation, to transmission and through to delivery to the customer. ElectraNet will be invited to this meeting (subject to confirmation).</li> <li>The following meeting is likely to include a focus on “bushfire” with an invitation for CFS participation and TRUenergy presenting their Waterloo Wind Farm Bushfire Response Plan. MH met with the CFS Regional Office recently and can provide a status report at the October Meeting.</li> </ul>	MH
7	<p><b>Questions and Answers</b></p> <p><b>(JF): Can we have an ElectraNet representative at the next meeting?</b>            (CP): Yes this can be organised – we can discuss transmission to customers both in SA and the wider market.</p> <p><b>(GH): What about electricity pricing?</b>            (CP): This is a complex topic, we’d need to allow a lot of time. Perhaps another meeting topic.</p> <p><b>(JF): Can you say what you charge for electricity?</b>            (CP): It varies by the half hour. We only supply a customer base of 12-14% in SA, most are with AGL.</p> <p><b>(JF): We need to review the number of attendees at these meetings – the turnout was disappointing. Why are people not here, have we answered all the questions?</b>            (GH): We did have a few apologies for this meeting and some people are overseas or had work commitments. We will continue to monitor the numbers going forward.</p>	GH to monitor attendance levels



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8	<b>Next Meeting and Close</b> <ul style="list-style-type: none"><li>• GH thanked all for their attendance</li><li>• Minutes of this meeting will be distributed to all for review/comment and once finalised will be placed on the TRUenergy website</li><li>• Next CLG Meeting – Thursday 2 August, 2012 – 4.30-6.30pm at Gally's Meeting Place, Farrell Flat</li><li>• Meeting Closed</li></ul>	

**Attachments include:**

- Agenda for CLG Meeting #5
- Photography Consent Form
- Draft Protocol

**Georgina House Contact Details:**

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# TRUenergy Mid North Wind Farm Community Liaison Group Meeting Five



## AGENDA

**Details:** Thursday 2 August 2012

**Location:** Gally's Meeting Place, 4 Patterson Terrace, Farrell Flat

**Start Time:** 4.30pm

**Finish Time:** 6.30pm

**Facilitator:** Georgina House

### Meeting Purpose:

*To encourage and support constructive dialogue between the local community and TRUenergy.*

Item	Details	Presenter
1.	<b>Welcome and Apologies</b>	Georgina House
2.	<b>Review Minutes of Previous Meeting</b>	All
3.	<b>Overview of TRUenergy Mid North Wind Farm Projects</b> <ul style="list-style-type: none"> <li>• Stony Gap</li> <li>• Waterloo</li> <li>• Waterloo 2</li> </ul>	TRUenergy
4.	<b>Making the switch to renewables: Integrating wind energy into SA's electricity system and impact for consumers</b>	ElectraNet/ TRUenergy
<i>Light Supper</i>		
5.	<b>Other Business</b> <ul style="list-style-type: none"> <li>• Further discussion of potential community initiatives and opportunities considered at the previous meeting</li> <li>• Photography Consent Form</li> <li>• Draft Protocol for unannounced visitors and role of observers</li> </ul>	All
6.	<b>Topics for the Next Meeting</b>	All
7.	<b>Questions and Answers</b>	All
8.	<b>Next Meeting and Close</b> – Confirm Thursday 4 October 2012	Georgina House



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**Protocol for managing unannounced observers and media  
at TRUenergy Mid North Wind Farm CLG Meetings**

**FOR CONSIDERATION BY CLG MEMBERS**

**1. Protocol for managing unannounced observers**

In the circumstance that a person turns up at a CLG Meeting unannounced, the protocol is:

- Georgina House to initially invite the unannounced person to wait in the front room of Gally's
- Georgina to ask the person for their name, interest and group they represent (where applicable)
- Georgina to introduce herself and explain the:
  - Purpose of the CLG (Terms of Reference)
  - Nomination process for joining the CLG
  - Group Charter
- Georgina to indicate to the person that she will put their unannounced request to attend the CLG Meeting to the CLG Members at the beginning of the meeting and seek the consensus of the CLG Members in relation to the request
- Georgina will request the unannounced people to wait in the front room or outside
- Georgina to open CLG Meeting and discuss the request with members

**Note:** *The Terms of Reference request that attendees have:*

- *A clear interest in or connection to TRUenergy Waterloo and Stony Gap wind energy projects*
- *Community groups, organisations or stakeholder groups with more than one person interested in attending are encouraged to nominate a representative*
- If the consensus of the CLG Members is to invite the unannounced person then that person will be invited to join the meeting in an observer role and the Group Charter will be explained
- If the consensus of the CLG Members is to not invite the unannounced person then Georgina will inform the person and email the minutes of the meeting to them once ratified.

**2. Protocol for handling questions and comments from observers**

The following protocol for handling questions from observers is suggested:

- Confirm the role of observer is to observe during meetings
- Provide opportunity for questions to be lodged with Georgina House in advance of the meeting, or provide questions without notice to Georgina House at the commencement of the meeting
- Depending on the number of agenda items and time commitments, provide opportunity for observers to ask questions at a nominated time towards the end of the meeting.

**3. Protocol for managing media**

The CLG is not a forum that is suitable for media participation. In the circumstance that media turn up at a CLG Meeting unannounced, the protocol is:

- Refer media to Sarah Stent, Corporate and Government Affairs, TRUenergy's Communication who will arrange an alternative time to talk with media.